

The Governing Body at Gartree High School

Attendance at meetings 2019/20

Governing Body Structure		
Full Governing Body		
Pay and Personnel	Finance and Infrastructure	Audit (<i>Commenced July 2020</i>)
Standards and Curriculum	Advocacy and Promotion	Student Welfare (<i>Commenced November 2019</i>)

(Full Governing Body meets 4 times each year, Finance & Infrastructure 6 times each year, all other committees meet 3 times each year)

Members of the Governing Body	
Adrian Peryer (<i>Chair of Governors – Co-opted</i>)	Philip Storey (<i>Vice-Chair of Governors – Community</i>)
Sally Hawksworth (<i>Staff</i>)	Prof Jim Saker (<i>Co-opted</i>)
Shantilal Thanki (<i>Community</i>)	Joel Lavendar (<i>Staff</i>)
Andre Timothy (<i>Parent</i>)	Sarah Baranyai (<i>Parent</i>)
Dr Kerry Franksen (<i>Parent</i>)	Ms Geraldine Barker (<i>Community</i>)
Paul Bannister (<i>Staff</i>) *	Donna Parmar (<i>Community</i>) *
Dr Don Candlin (<i>Appointed</i>) *	Rev John Rackley (<i>Community</i>) *

* Resignations during 2019/20

Governor	Committees	Date of appointment	Who appointed	Term of Office	Total Attendance at all meetings 2019/20 <i>(Some meetings postponed due to Covid-19)</i>							
					AGM	FGB	P&P	F&I	S&C	A&P	SW	Audit
Ms Sonia Singleton (Headteacher)	Finance and Infrastructure Pay and Personnel Advocacy and Promotion Student Welfare Audit	June 2012	Ex-officio	Ex-officio	1	3	2	5	-	2	2	1
Mr Adrian Peryer (Chair)	Finance and Infrastructure Pay and Personnel Advocacy and Promotion Standards and Curriculum Student Welfare Audit	October 2017	Co-opted	4 years	1	3	2	5	2	2	2	1
Mr Paul Bannister	Finance and Infrastructure Standards and Curriculum	May 2016	Staff	4 years	-	-	-	1	-	-	-	-
Mr Joel Lavendar	Student Welfare	February 2020	Staff	4 years	-	-	-	-	-	-	1	-

Mrs Sally Hawksworth	Standards and Curriculum	Jan 2020	Staff	4 years	-	2	-	-	2	-	-	-
Dr Don Candlin	Standards and Curriculum Advocacy and Promotion	May 2016	Appointed	4 years	1	1	-	-	2	1	-	-
Dr Kerry Francksen	Finance and Infrastructure Standards and Curriculum Student Welfare	June 2019	Parent	4 years	1	3	-	4	2	-	1	-
Ms Sarah Baranyai	Student Welfare	June 2019	Parent	4 years	2	3	-	-	-	-	2	-
Mr Andre Timothy	Finance and Infrastructure Audit	June 2019	Parent	4 years	1	3	-	3	-	-	-	1
Ms Geraldine Barker	Audit	June 2020	Community	4 years	-	-	-	-	-	-	-	1
Mrs Donna Parmar	Pay and Personnel (Chair) Finance and Infrastructure Standards and Curriculum Student Welfare	May 2016	Community	4 years	1	2	2	4	-	-	-	-
Rev John Rackley	Advocacy and Promotion Student Welfare	May 2016	Community	4 years	1	2	-	-	-	1	2	-
Prof Jim Saker	Advocacy and Promotion	Dec 2016	Co-opted	4 years	1	2	-	-	-	1	-	-
Mr Philip Storey	Pay and Personnel Finance and Infrastructure (Chair) Standards and Curriculum Advocacy and Promotion Student Welfare	May 2020	Community	4 years	1	3	2	5	1	2	2	-
Mr Shantilal Thanki	Pay and Personnel Finance and Infrastructure	March 2018	Community	4 years	1	3	2	5	-	-	-	-

Trustees of Gartree High School

Trustee	Date of appointment	Attendance at AGM 2019/20
Mr Pankaj Pancholi	May 2012	0
Mrs Donna Parmar	May 2012	1
Mr Philip Storey	December 2013	1

Gartree High School

Finance and Infrastructure Committee



- There are 5 members of this committee.
- 3 members must be present at each meeting for it to be quorate.
- The committee shall not meet without the Headteacher or his/her representative being present.
- Meetings take place 6 times per year in accordance with the Academies Financial Handbook.
- Terms of reference for this committee are reviewed annually and ratified at the next FGB meeting.

Responsibilities of the Committee:

- To approve and monitor the annual budget and related funding.
- To ensure that 3 year budget forecasts are maintained.
- To agree and monitor other significant financial and contractual undertakings.
- To monitor health, safety and security policies and procedures.
- Ensure the principles of best value are upheld.
- To ensure the premises are safe, secure, welcoming and fit for purpose, including insurance matters.
- To monitor school catering services.
- To monitor environmental policies including sustainability, carbon management, recycling and eco-schools.
- To act as audit committee and to provide assurance over the suitability of, and compliance with, its financial systems and operational controls.
- Audit responsibility
- Risk management

Statutory requirements and decisions:

- To approve the formal budget plan each financial year.
- Buildings insurance and personal liability.
- Procuring and maintaining building.
- To ensure that health and safety legislation is followed.