

The Governing Body at Gartree High School

Attendance at meetings 2018-19

Governing Body Structure

Full Governing Body

Pay and Personnel

Finance and Infrastructure

Standards & Curriculum

Advocacy and Promotion

(Full Governing Body meets 4 times each year, Finance & Infrastructure 6 times each year, all other committees meet 3 times each year)

Members of the Governing Body

Donna Parmar *(Chair of Governors – Community)*

Philip Storey *(Vice-Chair of Governors – Community)*

Paul Bannister *(Staff)*

Dr Don Candlin *(Appointed)*

Jo Hammonds *(Parent)*

Sally Hawksworth *(Staff)*

Merle Joseph *(Parent)*

Adrian Peryer *(Co-opted)*

Rev John Rackley *(Community)*

Prof Jim Saker *(Co-opted)*

Shantilal Thanki *(Community)*

Governor	Committees	Date of appointment	Who appointed	Term of Office	Total Attendance at all meetings 2018/19						Business and Pecuniary interests
					AGM	FGB	P & P	F & I	S&C	A & P	
Ms Sonia Singleton (Headteacher)	Finance and Infrastructure Pay and Personnel Advocacy and Promotion	June 2012	Ex-officio	Ex-officio	1	4	3	6	-	3	None
Mr Paul Bannister	Finance and Infrastructure Standards and Curriculum	May 2016	Staff	4 years	1	4	-	6	3	-	None
Mrs Sally Hawksworth	Standards and Curriculum	Jan 2016	Staff	4 years	1	4	-	-	3	-	None

September 2019

Dr Don Candlin	Standards and Curriculum Advocacy and Promotion	May 2016	Appointed	4 years	1	3	-	-	3	3	None
Mrs Jo Hammonds	Standards and Curriculum (Chair) Advocacy and Promotion	May 2016	Parent	4 years	0	2	-	-	3	1	None
Mrs Merle Joseph	Standards and Curriculum	Nov 2014	Parent	4 years	0	1	-	-	1	-	None
Mrs Donna Parmar	Pay and Personnel (Chair) Finance and Infrastructure Standards and Curriculum	May 2016	Community	4 years	1	3	3	6	3	1	None
Rev John Rackley	Advocacy and Promotion	May 2016	Community	4 years	1	4	-	-	-	2	None
Prof Jim Saker	Advocacy and Promotion	Dec 2016	Co-opted	4 years	1	4	-	-	-	2	None
Mr Philip Storey	Pay and Personnel Finance and Infrastructure (Chair) Standards and Curriculum Advocacy and Promotion	May 2016	Community	4 years	1	4	3	6	3	3	None
Mr Shantilal Thanki	Pay and Personnel Finance and Infrastructure	March 2018	Community	4 years	1	3	3	6	-	-	OWHC
Mr Adrian Peryer (Co-opted October 17)	Pay and Personnel Advocacy and Promotion Finance and Infrastructure	October 2017	Co-opted	4 years	0	3	3	3	-	2	None

Trustees of Gartree High School

Trustee	Date of appointment	Attendance at AGM 2018/19	Business and Pecuniary interests
Mr Pankaj Pancholi	May 2012	0	Just Egg (Chilled Foods) Ltd
Mrs Donna Parmar	May 2012	1	None
Mr Philip Storey	December 2013	1	None



Gartree High School

Finance and Infrastructure Committee

- There are 5 members of this committee.
- 3 members must be present at each meeting for it to be quorate.
- The committee shall not meet without the Headteacher or his/her representative being present.
- Meetings take place 6 times per year in accordance with the Academies Financial Handbook.
- Terms of reference for this committee are reviewed annually and ratified at the next FGB meeting.

Responsibilities of the Committee:

- To approve and monitor the annual budget and related funding.
- To ensure that 3 year budget forecasts are maintained.
- To agree and monitor other significant financial and contractual undertakings.
- To monitor health, safety and security policies and procedures.
- Ensure the principles of best value are upheld.
- To ensure the premises are safe, secure, welcoming and fit for purpose, including insurance matters.
- To monitor school catering services.
- To monitor environmental policies including sustainability, carbon management, recycling and eco-schools.
- To act as audit committee and to provide assurance over the suitability of, and compliance with, its financial systems and operational controls.
- Audit responsibility

- Risk management

Statutory requirements and decisions:

- To approve the formal budget plan each financial year.
- Buildings insurance and personal liability.
- Procuring and maintaining building.
- To ensure that health and safety legislation is followed.